

Electronic Certificate Tip Sheet

Kids Training Team provides participants of all trainings with an Electronic Certificate (E-Cert) Package that includes the following:

For on-line trainings:

- Certificate of completion
- Course Contents

For live training events:

- Certificate of completion
- Verification of attendance
- Agenda

Here's the step-by-step process to get your E-Cert:

1 Sign in using your member ID and password.

2 Go to My Information located in the side menu.

The screenshot shows the website interface with a navigation bar containing HOME, PROFILE, TRAININGS, SUPPORT, and SIGN-IN. The SIGN-IN button is circled in red. Below the navigation bar, there are several promotional banners and a side menu. The side menu includes sections for MEMBERS, TRAININGS, FOCUS, RESOURCES, and SUPPORT. The main content area features a large banner for the Professional Development Center (PDC) with the text "FREE Access Extended for Medicaid Providers" and "Sept 30 2008". There are also banners for "EVENT TRAINING" and "JULY 1 UPDATES". The bottom of the page has a grid of four boxes: Partnership, Professional Development Center, Behavior Toolboxes, and Family Center. The footer contains copyright information and links for Membership Policy, FAQ, and Contact Us.

If you have any question, contact us at KidsTraining.org or (316) 978-5398

KidsTraining Team

A collaborative effort of
SRS – WSU – TAG – Title XIX

Electronic Certificate Tip Sheet

Welcome, Friday, June 27, 2008

Kids Training Team

[HOME](#) [PROFILE](#) [TRAININGS](#) [SUPPORT](#) [SIGN-OUT](#)

MEMBERS
My Information
Organization

TRAININGS
Event Training
Online Training
Professional Development
Training Updates
Training Requirements

MANAGE
TAP
YOTO

FOCUS
Art Calendar
Showcase

Trainer Track
Links

SUPPORT
FAQ
Our Team
Customer Support

Members Online: 8

Members

Printer friendly version

My Information
This page is all about you! You can update personal, employment information, change your password, view list of your training, status, with the option of print E-Certificate - all at a glance!

MY INFO

PERSONAL INFO
View and edit your personal information

EMPLOYMENT INFO
View and edit your employment information

SIGN-IN INFO
View and edit your member ID and password

ONLINE TRAINING INFO

| | LAUNCH TRAINING | STATUS | E-CERT | COMPLETED |
|------------------------------|-----------------|-----------|-----------------------|------------|
| ment Online Training | | Completed | Print | 10/3/2006 |
| ment Online Training V2 | --- | Completed | Print | 11/14/2006 |
| t Specialist Online Training | --- | Completed | Print | 2/7/2007 |

EVENT TRAINING INFO

| START DATE | TRAINING | STATUS | E-CERT | COMPLETED |
|------------|--|-----------|-----------------------|-----------|
| 1/10/2007 | Interactive Community Event (ICE) - Great Bend | Completed | Print | 1/11/2007 |

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Click on the "print" to view your E-Cert package. You can print the documents for your records.