

# Getting Ready for the IEP Meeting

## What you'll need to do...

### Prepare the Child

- ✓ Find out what is working for him / her in school.
- ✓ Ask if there are things he / she would like to be able to do better.

### Review Records

- ✓ Report cards
- ✓ Standardized test results
- ✓ Teacher's notes
- ✓ Past IEPs
- ✓ Progress reports
- ✓ Confidential (SPEC) file
- ✓ Cumulative (gen ed) file
- ✓ Request summary of current IPE and progress
- ✓ Ask teachers to complete a "snapshot" / summary IEP or review the most recent progress report

### Prepare Yourself / Parent

- ✓ Prepare summary of current performance
- ✓ Paint a complete picture of child
- ✓ Write down some goals you would like to see you child achieve during the coming year.
- ✓ Review your goals with team members on the current IEP
- ✓ Decide how often you need progress reviews
- ✓ Be prepared to support you ideas and requests

### Prepare the school

- ✓ Confirm time / date / location of meeting.
- ✓ Prepare copies of your goals.

**IEP meetings are a setting in which parents, school personnel and you can sit and discuss ways to make the child's life the best it can be at school. Don't be afraid to brainstorm ideas on creative ways to help achieve the goals. Be prepared to communicate, collaborate, and compromise.**

**KidsTraining Team**

A collaborative effort of  
SRS - WSU - TAG - Title XIX